

***By- Laws for the Toowoomba Bushwalkers Club Inc***

**1. MANAGEMENT COMMITTEE.**

The Management Committee shall consist of :

- 1.1. President
- 1.2. Vice President
- 1.3. Secretary (if financial)
- 1.4. Treasurer
- 1.5. Immediate Past President (if still financial)
- 1.6. Up to three (3) other financial members
- 1.7. The Management committee should be elected at the AGM in line with the constitution with officers elected for that membership year.

**2. ANNUAL GENERAL MEETING**

- 2.1. The Annual General Meeting will be held on the 2nd Wednesday of September unless other wise agreed by a general meeting.
- 2.2. The AGM shall be run in accordance with the constitution

**3. MEMBERSHIP YEAR**

- 3.1. Membership shall be for 12 months, from 1 September to 31 August.
- 3.2. Membership subscriptions for those that join after 1 September will be pro-rata other than the insurance component which will need to be paid in its entirety.

**4. FINANCIAL YEAR**

- 4.1. The financial year for the club will be from July 1 to June 30.

**5. FEES**

- 5.1. Fees are as follows
  - 5.1.1. Full member \$36 pa
  - 5.1.2. Concession \$30 pa
  - 5.1.3. Additional family members \$12
  - 5.1.4. Fees are levied on a pro-rata basis other than the insurance component

**6. MEETINGS**

- 6.1. General meetings are held every second Wednesday of the month. These may be combined with the management committee meetings
- 6.2. Separate Management Committee meetings will be held from time to time in accordance with the constitution and relevant Incorporation legislation.

**7. MEMBERSHIP**

**7.1. Membership Class**

- 7.1.1. An ordinary member is a person who has been admitted as a member in accordance with the constitution and is financial.
- 7.1.2. All new members shall be classified as ordinary members unless determined by the Management Committee to be a probationary member.
- 7.1.3. Life members are those members approved to be life members through a vote of a general meeting.

## **7.2. Admission to Membership**

- 7.2.1. All applicants for membership are required to complete the approved membership form.
- 7.2.2. All applications for membership must be processed in accordance with the constitution, in a manner decided by the Committee
- 7.2.3. Any nomination for Life Membership must lodged through the Management Committee prior to going to a General Meeting. The Management Committee must consider the nomination and present its recommendations to a General Meeting for decision.

## **8. WALKING AND OTHER CLUB ACTIVITIES**

### **8.1. All Participants In Club Activities**

- 8.1.1. All participants should familiarise themselves with the *Walkers Responsibilities (see Appendix A) and by-Laws* and make all reasonable attempts to follow these.
- 8.1.2. A participant in a club activity does so at their own risk and in the knowledge that bushwalking, like other recreational and physical activities, carries the risk of injury or death.
- 8.1.3. Participants shall behave responsibly and safely and not behave in a way that endangers themselves or others recklessly. All members share a responsibility for the health and safety of other members,
- 8.1.4. Participants must advise the activity leader of any limitations that might affect participation in the activity or that could place them or others at risk, or impact adversely on the club activity.
- 8.1.5. Walkers should undertake walks within their capability.
- 8.1.6. Non members should in the first instance keep to walks of lower difficulty until their skills can be ascertained. In cases where Non Members and their skills can be vouched for by a walk leader or experienced member then this restriction will not apply.

### **8.2. Non Members**

- 8.2.1. Non Members may participate in three walks before they are required to become a member if they wish to continue to participate in club activities
- 8.2.2. Non Members will not be allowed to participate on any walk or activity (other than Socials or meetings) without first signing the waiver (*Acknowledgment of Risks and Obligations by Non-Members (Visitors)*) form
- 8.2.3. A Non Member must first talk to the walk leader and get their approval to participate prior to turning up at any walk or club activity.
- 8.2.4. Non Members must advise the activity leader of any limitations that might affect participation in the activity or that could place them or others at risk, or impact adversely on the club activity.

### **8.3. Minors**

- 8.3.1. Minors, that is those under 18 years of age, are only eligible for membership as part of a family membership with their parents/grandparents/legal guardian.
- 8.3.2. Any Minors attending a club activity must be supervised by an adult. Any nominated supervising adult not the parent/grandparent or legal guardian must have the written approval from the parent/legal guardian to act as the supervising adult.
- 8.3.3. Any minor attending a club activity unaccompanied by their parent/grandparent or legal guardian must have the written consent from the parent or legal guardian. The Management Committee has the right to veto participation of a minor in an activity. Activity leaders are not under any obligation to accept an unaccompanied or accompanied minor and may refuse to take a minor on a club activity.

## Toowoomba Bushwalkers Club Inc - By-Laws

### 8.4. Leaders

- 8.4.1. The Management Committee may veto a nomination to lead a walk.
- 8.4.2. Leaders should take due care in the planning and preparation of the trip and should refer to the "*Guide for Trip Leaders*" (see Appendix B)
- 8.4.3. While leaders will take due care they are not responsible for any injury or loss of or damage to property that may occur in any given walk
- 8.4.4. Where a leader has concerns that a walk is beyond the capabilities of a walker, or is uncertain of a walker's abilities, the leader should advise the walker that they are not eligible for that particular walk under club guidelines.

### 9. **UPDATE OF RECORDS**

- 9.1. The secretary shall be responsible for ensuring that the by-laws are updated following any decision by a General, Special or Annual meeting of members that is deemed to be a by-Law

(approved at the 8 March, 2006 meeting and subsequently modified at the Sep-07 meeting)